

MARK T. PORTER
Superintendent of Schools



To Excellence in the Monroe County Schools

Members of the Board

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Chair

**MONROE COUNTY SCHOOL BOARD
PROPERTY CONTROL – DONATION FORM
SURPLUS PROPERTY DISPOSITION TO A
NON PROFIT ORGANIZATION**

Description of Item(s) being donated:

Description	BPI #	Location Picked Up From

ACKNOWLEDGEMENT:

This property is being donated as is, where is, with no warranty. It is not supported by the Monroe County School District or its employees for maintenance, service or repairs. Future disposal is the responsibility of the organization/person receiving the donation.

Received by:

Business Name

Date Received

Name (Signature)

Name (Written or Typed)

MCS-D-PUR0002 Rev06/18/2014

Purchasing / Property Control Department
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